

# Back Country Horsemen of California Tailgate Safety Briefing - Livestock Operation Leader Cover Sheet

## Need:

In order for Back Country Horsemen of California (BCHC) to be in compliance with the United States Forest Service (USFS) Health and Safety Code Handbook (FSH 6709.11) section 16.3 a Job Hazard Analysis (JHA) (see *USFS JHA – Livestock Operation* example) must be undertaken to identify aspects of a specific livestock operation project that are potentially hazardous.

In accordance with USFS policy within the Volunteers in the National Forests Act of 1972, individual volunteers will be considered federal employees for the purpose of worker's compensation and tort. BCHC does not provide worker's compensation and liability coverage. Therefore it is necessary to complete a *USFS JHA – Livestock Operation* form for livestock operators at a tailgate safety briefing and sign the form for the purpose of insurance coverage. **BCHC TAILGATE SAFETY SESSION Form**

## Purpose:

For BCHC volunteer livestock operators to be considered federal employees for the purpose of insurance coverage, if USFS personnel do not conduct a tailgate safety briefing then the BCHC lead designated packer (TrailBoss) must conduct a tailgate safety briefing before the livestock operation. Use the **BCHC Tailgate Safety Review Form**. In addition, if USFS personnel do not provide a *USFS JHA-Livestock Operation* form, then the BCHC lead packer must provide said form. Use the **BCHC Tailgate Safety Session Form** as a sign in sheet.

If BCHC livestock operators are partnering with another trail advocacy organization and their personnel do not conduct a tailgate safety briefing then the BCHC lead packer must conduct a tailgate safety briefing before the livestock operation. In addition, if BCHC livestock operators are partnering with another trail advocacy organization their personnel must provide a *JHA-Livestock Operation* form and a *USFS Group Volunteer Service Agreement* form to be signed by all livestock operators before the livestock operation. Use the **BCHC Tailgate Safety Session Form** as a sign in sheet.

**Intent:**

The above BCHC requirements are intended to provide insurance coverage for volunteer livestock operators since BCHC does not have insurance coverage for the purpose of worker's compensation and liability.

The above BCHC requirements are intended for volunteer livestock operators to streamline administrative processes associated with signing up BCHC volunteer livestock operators by eliminating the need to enter into individual volunteer partnership agreements for each person participating in the livestock operation.

The above BCHC requirements are also intended for volunteer livestock operators in partnership with other land management agencies (e.g. NPS and DNR). The BCHC livestock operation leader must complete the land management agency's volunteer agreement forms and adhere to the land management agency's safety code provisions.

**Implementation:**

- 1) A **BCHC Tailgate Safety Session Form and Volunteer Agreements Form** for the land management agencies must be completed before the livestock operation.
- 2) All volunteer agreement forms must be completed by the BCHC lead packer for the livestock operation.
- 3) The BCHC lead packer must be acquainted with the **USFS JHA – Livestock Operation** and **BCHC Packing Policy** and be prepared to discuss safety issues with everyone involved in the livestock operation.
- 4) The BCHC lead packer must insure that all livestock operations also have an **BCHC Emergency Evacuation Plan (EEP)**, and have a **First Aid kit**.
- 5) The BCHC unit should archive all volunteer agreement forms for every livestock operation because they may be required to send a copy of all volunteer agreement forms to the land management agency that requested assistance for a livestock operation.
- 6) The BCHC lead packer must complete a **BCHC Incidence Report** form for any participant's health/injury incidence that occurred during the livestock operation.
- 7) The BCHC unit must immediately report to the land management agency a health/injury incidence that occurred during a livestock operation that subsequently required professional medical assistance.
- 8) The BCHC unit must report in writing to the BCHC President a health/injury incidence that occurred during a livestock operation that subsequently required professional medical assistance.

**BCHC TAILGATE SAFETY SESSION Form, BCHC Tailgate Safety Review Form, BCHC JHA Packing with Livestock Form, BCHC Packing Policy, BCHC Emergency Evacuation Plan (EAP), BCHC First Aid Kit Requirements, Trailhead Communication Plan (TCP) and BCHC Incidence Report** are all available on the BCHC Web Site.

<http://www.bchcalifornia.org/>