



BCHC
Personal Emergency Information

Emergency Notification Record

Date submitted:

Last name, First name	Duty Station/Radio Call Sign	Work Phone & Ext.	Home Phone	Cell Phone

Check if Dispatch can add your cell and home phone numbers to their Emergency Directory. Numbers will NOT be given out to anyone.

In Case of Emergency, Notify

Name	Relationship	Address	Phone Number(s)

Other Information (OPTIONAL)

This information is being collected pursuant to Title 5 U.S.C. Section 7901, which provides for the establishment of procedures to deal with emergency situations, and will receive confidential security. The information in this record will be used only in an emergency to speed the provision of medical care and/or to notify a relative(s) or other person(s) specified of an accident or injury. The information gathered will be maintained in paper form in a locked file. Its collection and use are covered under the Privacy Act System of Records OPM/Govt-10 and are consistent with the provisions of 5 USC 552a (Privacy Act of 1974). Intentionally releasing information protected by the Privacy Act is punishable by fines up to \$5,000. This record will not be used for any other purpose. The disclosure of this information is strictly voluntary and there will not be any adverse effects on your employment status if you do not complete this data.

It is your personal responsibility to update data as changes occur.