

SUBORDINATE OFFICER SELECTION POLICY

Upon completion of the BCHC Officer elections in October of even years, the new incoming President will meet with the incoming Education Fund Board of Directors to discuss the appointee positions listed below and develop a slate of subordinate officers to be appointed/retained/reappointed by the new incoming President. This meeting may be conducted via Zoom. Discussion will include each appointee's past performance and subordinate officers who no longer wish to continue in their appointed positions. After this meeting the incoming President will have until the last week of November to seek replacements as needed and develop a slate of subordinate officers to be appointed/ retained/ reappointed.

In the first week of December the new incoming President will conduct a Zoom meeting with the Education Fund Board to discuss and approve the proposed slate of subordinate officers. Once approved, the BCHC Secretary will write out official appointment letters to the subordinate officers detailing the specific duties and responsibilities of their positions. These letters will be signed by the new incoming President and mailed out immediately upon his taking office the first of January in even years.

If a President is re-elected for an additional term, he must confirm which subordinate officers will continue under his new term and ask the Education Fund Board of Directors to approve the appointees no later than January 1st of the year for which he is re-elected.

APPOINTED SUBORDINATE OFFICERS

Alternate BCHA Director	Member Communication Coordinator
Newsletter Editor	Webmaster
Parliamentary Advisor	Saw Coordinator
Safety Officers (3)	Custodian of Records (CORE)
Chaplin	Sergeant at Arms

Grant Writer/Grant Accounting Manager

Please note that the President has the right to add or remove Subordinate Officer positions in consultation with the Education Fund Board.